

Minnesota Valley Community Band

Board of Directors Meeting

Monday, January 12, 2026

Victoria, MN

In attendance:

President – Linda Aaberg

Director at large – Ann Decker

Director at large – Lucy Davis

Secretary – Marcia Michalik

Treasurer – Ishpreet Singh Kohli

Music Director – Nick Hansberry

Guests - None

Agenda

- I. Call to Order
 - II. Approval of last meeting minutes
 - III. Topics raised by attendees
 - IV. Director topics
 - V. Treasurer's Report – Ishpreet
 - VI. Fundraising Committee Report – Ann
 - VII. Promotion Committee Report – Lucy
 - VIII. New Business
 - a. Annual Meeting preparations
 - i. Voting for board positions (bios, ballots, procedures)
 - ii. Do we have By-law changes?
 - iii. New management level positions (communicating and filling)
 - b. December concert review (attendance, publicity, livestream and video)
 - c. Accounting application – Ishpreet
 - d. Google Workspace for Nonprofits (emails and documentation file structure)
 - IX. Old business
 - a. Website updates
 - X. Closed door discussions
 - XI. Adjourn
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I. The meeting was called to order by President Linda at 4:05 p.m.

II. A motion was made to approve the minutes from the Nov 17 meeting.

M – Ishpreet

S – Lucy

Motion passed

III. Topics raised by attendees – None

IV. Director topics – None

V. Treasurer's report – Ishpreet

- a. Financial reports had been distributed to the board in advance; the only update was an accrual for donations picked up from the PO box on January 11
- b. We may have enough cash on hand to open a CD in March, which would give us one CD maturing every quarter. At that point, we should be comfortable to stop trying to 'save'
- c. Sam and Nick will need to receive 1099's for 2025
- d. A motion was made to approve the financials

M – Ann

S – Marcia

Motion passed

VI. Fundraising Committee – Ann – no update

VII. Promotion Committee – Lucy – no update

VIII. New business

a. Annual Meeting preparation

i. Voting for board seats – as we did last year, this will be via a Google form. Linda will distribute an email this week asking for those interested in taking on the position of Secretary and Ann's Director at large position. Ask candidates to do a brief introduction of themselves. To be submitted using the Google Form by January 24. Ishpreet will prepare the ballot, which will be distributed and open for voting January 26 through 7pm on February 2, which is the date of the annual meeting. This should allow us to announce new board positions at the annual meeting.

ii. Bylaw changes – We do have two minor bylaw changes:

1. Section 1a paragraph 4 - delete references to term limits
2. Section 1b point 5 of Treasurer's duties, change reporting of financials to members to be once a year
3. Will this be in the same 'ballot' that goes out on the elections

iii. We will be announcing the new management-level positions we'd like to fill. Potential positions are:

1. Stage Manager – Norm has accepted this position
2. Transportation Manager – Marty is filling this position
3. Librarian – Jill is filling this position
4. *Hospitality Manager*
5. *Archivist*
6. *Membership Manager*
7. *AV/Photo Manager*
8. *Store Manager*
9. *Website Manager*

10. Usher Manager

- iv. *Section Leaders – we had some considerable discussion about making use of Section Leaders. This is something Nick had suggested and we all agreed it makes sense. We were unsure what the specific responsibilities/tasks should be and also unsure how to group some of the sections. Marcia agreed to take a first pass at defining this and agreed to get an email out to the board with this this week.*
- b. December concert – attendance of 175-200. Livestream stopped midway, not sure why. Some discussion about how we all felt about ‘passing the hat’ for donations during that concert. We did get a significant amount of money.
- c. New accounting application – Ishpreet/Sidewalk is developing an accounting application that will make financial work/reporting easier. This will be offered to us free of charge. To be released end of first quarter. Ishpreet will move all of our financial data into the application. We are still waiting on the IRS regarding the proposed change in our fiscal year.
- d. Google Workspace for non-profits – Ishpreet will be migrating our existing documents into a new structure. This gives us unlimited emails, more storage.

IX. Old business

- a. Website update. We previewed the new site (mvcbbsite.onrender.com). A significant amount of work has been completed. There are a couple of decisions we need to make:
 - i. Agreed to transfer in our historical play list in spreadsheet form rather than a list
 - ii. Historic member list – agreed to put in Members Only section
 - iii. We would like to update our membership list. Ishpreet to create Google Form to gather name, phone, email, instrument and ask permission to post in our Members Only section
 - iv. Sponsors page – agreed to add logos and to accept new proposed sponsorship levels except for changing ‘Champion’ to ‘Director’

X. Closed door discussions – none

XI. A motion was made to adjourn the meeting. Meeting adjourned at 5:47 p.m.

M – Ann

S – Ishpreet

Motion passed

Next meeting date/time/place to be determined based on availability of new board members.

Respectfully submitted,
Marcia Michalik
Secretary